

**General Data Protection Regulation**

**Date Form Issued to Hirer:**   /   /

Please return within 30 days of the date issued or we must assume consent is not given.

**Reason for the Form**

Under the General Data Protection Regulation introduced in 2018, we require your consent for any personal information to be displayed on the Sychdyn Memorial Hall website.

**What we do with your contact details**

Our website, **sychdynmemorialhall.org.uk** displays information relating to all regular bookings on the **What's On** page. The page is designed to promote your class or meeting and we provide your name and contact number for any enquiries from the public.

If you consent for your contact details to be used in this way, please complete the Contact Name and Phone number you wish to be displayed and then sign and date this document.

Class/Meeting Name	Contact Name	Phone Number

**Consent Signature:** .....

**Date:** .....

**If you do not wish for your contact details to be published**

This is your personal choice and will not affect your booking. Your meeting or Class will be shown on the What's On page of our website and the contact details will be left blank.

**If you do not wish for any details to be published**

Please inform the Booking Clerk and we will show your event as a Private Listing.

**Removal of Data**

If you change your mind at any point after you have consented to publication, we can delete your contact details upon request. To request deletion simply send an email to the Booking Clerk via the link on the website, or if preferred, in writing to Sychdyn Memorial Hall Booking Clerk, 8 Trem Y Foel, Sychdyn, CH7 6HA. Your contact details will be removed from our website within 10 working days of receipt of your request.

**Sychdyn Memorial Hall Committee.**